

KIPP: ATLANTA SCHOOLS

KIPP: Atlanta Schools Governance Committee Meeting Minutes

July 16, 2026

1050 White St Suite C Atlanta GA 30310

Committee Members Present: Joe Arnold, Hector Calzada, Leona Barr-Davenport, David Jernigan*, JaKathryn Ross*

Staff Members Present: Dr. Michael Cormack, Jr. and Dr. Tauheedah Jones

Other Attendees: Chris Adams and Kaylin Lattimore
*Committee Chair **

I. Summary of Discussion:

- A. The Committee on Directors meeting was called to order at 9:08 a.m. on Thursday, July 16, 2026, at the KIPP Atlanta Schools - 1050 White St Suite C Atlanta, GA 30310. Quorum was met, with three members present in person contributing to quorum.

II. Call to Order:

- A. The meeting was called to order at **9:08 a.m.** by **JaKathryn Ross**.

III. Welcome & Agenda Review

IV. Consent Items:

- A. The motion to approve the May 12, 2026, COD meeting minutes was made by JaKathryn Ross, approved by David Jernigan , and seconded by Joe Arnold.
- B. The motion was approved unanimously, with no abstentions and no opposition.

V. Discussion Highlights:

A. Board Bylaws Updates

- 1. The Committee conducted a section-by-section review of the proposed revisions to the KIPP Metro Atlanta Collaborative, Inc.

Bylaws prepared by legal counsel. Discussion focused on Board meeting requirements, committee structure, officer roles and succession planning, Board member term limits, financial reporting requirements, conflict-of-interest provisions, annual reporting requirements, and overall consistency throughout the document.

2. The Committee reviewed member feedback and identified additional revisions for incorporation prior to presenting the proposed bylaws to the full Board for consideration.

B. Committee Charter Updates

1. The Committee reviewed proposed revisions to the Board Committee Charters to ensure alignment with the revised bylaws and current governance practices. Discussion included feedback received from Committee Chairs regarding the Finance and Advancement Committee Charters, including committee responsibilities, fundraising oversight, financial oversight, and regulatory compliance.
2. The Committee identified final revisions to be incorporated prior to presenting the Committee Charters to the full Board for consideration.

C. New Board Member Orientation Preparation

1. The Committee reviewed preparations for the 2026–27 New Board Member Orientation, including the proposed orientation agenda, governance training, onboarding materials, and school visit logistics.
2. The Committee also discussed scheduling governance training for current Board members and opportunities to align that training with the New Board Member Orientation.

D. Role of Board Members and Alumni President

1. The Committee discussed opportunities to strengthen alumni representation within the Board's governance structure. Discussion included potential approaches for establishing an alumni Board seat, including nomination and vetting procedures, eligibility criteria, and related governance considerations.

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VI. Adjournment:

- A. The motion was made to adjourn the meeting by **JaKathryn Ross**. The motion was approved by **David Jernigan** & seconded by **Hector Calzada**.
- B. The motion was approved unanimously, with no abstentions and no opposition.
- C. The meeting adjourned at **11:17 AM**.

Respectfully submitted by **Dr. Tauheedah F.B. Jones**

VII. Summary of Actions:

Action Item	Owner	Deadline/Status
Incorporate final revisions into the KIPP Metro Atlanta Collaborative Bylaws based on Governance Committee feedback.	Chief of Staff Chris Adams	Prior to August Committee Meeting
Collect and incorporate remaining Committee Chair feedback into the Board Committee Charters.	Committee Chairs/ Chief of Staff Team	End of July 2026
Prepare final Board Committee Charters for Governance Committee review and Board approval.	Chief of Staff Team	Prior to August Committee Meeting
Finalize New Board Member Orientation materials, including the Board Handbook and onboarding needs and resources.	Chief of Staff Team	Prior to August 25, 2026
Coordinate IT support for New Board Member Orientation to assist Board members with KIPP email setup and technology access.	Chief of Staff Team/ IT	August 25, 2026
Schedule the next Governance Committee meeting to review the final Bylaws and Committee Charters.	Governance Committee	August 25, 2026