

# KIPP ATLANTA SCHOOLS

## KIPP Atlanta Schools COD Meeting Minutes

September 17, 2024

9:00 AM- 10:30 AM

Meeting Location: 1038 White Street Suite D1

Atlanta, Georgia 30310

**Board Members Present:** JaKathryn Ross, Richard H. Deane, and Deb Sudbury

**Staff Members Present:** Kyla Byas-Smith, Mini'imah Shaheed

**Call to Order:** 9:09

### I. Board Retreat

- a. Reflections
- b. The Committee reviewed the recent board retreat. The committee noted that the retreat had gone very well and there was a desire for better attendance.
- c. The committee discussed how to communicate to absent members the most successful and effective aspects of the retreat. October 23 Executive Session
- d. Feedback from the retreat was provided and required follow-up.
  - i. One such follow-up was a recommendation to hold an executive session to review the CEO's annual performance review.

### II. Board Chair Succession

- a. A lengthy discussion was had regarding succession planning for the role of Board Chair and the possibility of appointing a Vice Chair.
- b. The Committee intends to name a successor by December 2024

### III. Additional Committee

- a. KIPP Forward Committee
  - i. A discussion was had as to the advisability of creating a KIPP Forward Board Committee.
  - ii. This issue was deferred for later consideration

### IV. Attendance

- a. A discussion was had as to determine the ideal time to hold Board Meetings. Board Members will be surveyed to determine the ideal meeting time.
  - i. Recommendations
    1. Early (7:00-10:00)
    2. Late (4:00-7:00)

### V. Contribution

- a. A discussion was had regarding Board Member financial contributions.

### VI. Complete COD Surveys By

- a. November 19

### VII. Close:

- a. A motion was made by Richard H. Deane Jr. and seconded by Deb Sudbury to adjourn the committee meeting. The motion passed unanimously.
- b. There being no further business, the meeting was adjourned at 10:09
- c. Respectfully submitted by Kyla Byas-Smith